



Credits

Accepting Credits

Students are not required to accept credit hours earned at UA. This is an option offered to eligible AACTP students.

Students have 12 months after graduation to activate their credits. Once that timeframe has expired, the credit banking form will be null and void. To request an extension of two months, students must contact the College Tech Prep office during the spring semester of their senior year. Please note: An extension does not excuse a student from taking the necessary steps to communicate with UA's Office of Admissions if it is necessary to defer admission.

Transfer of Credits

The banked credits are for degree pathways at The University of Akron. Students not attending UA, but interested in accessing and transferring credits, must contact the Tech Prep office by March 1 and work through their intended institution to determine feasibility.

The
University
of Akron



The
University
of Akron

Polsky 286
Akron, Ohio 44325-6001

www.akrontechprep.org
330-972-7112

Credit
Banking
Guide



What is Credit Banking?

Credit Banking allows for credits earned through Akron Area College Tech Prep (AACTP) career and technical programs at the high school/career center to apply as credits toward a degree at The University of Akron (UA). Students who meet criteria as outlined in the individualized Credit Banking Agreements (CBA), have the opportunity to “bank” college credits. These credits can be accessed by qualifying students upon enrollment at UA by following the steps described in this document.

Credit Banking Process

Meeting the Criteria

Each secondary program has a unique Credit Banking Agreement (CBA) with The University of Akron. Locate each program’s CBA on the website at www.akrontechprep.org or contact Akron Area College Tech Prep for a copy. It is the responsibility of the instructor to keep current with the requirements of the CBA as they identify student scores for each UA course. Teachers and students should carefully review the Academic Integrity policies available on the website to ensure the continued partnership between secondary programs at The University of Akron.



Accessing Credit

Secondary Instructor Responsibilities

- 1 Review the Academic Integrity document on the Tech Prep website: www.akrontechprep.org
- 2 Sign the Credit Banking Form (CBF) indicating the percentage earned in each college course based on the CBA criteria.
- 3 Include supporting documentation where applicable (i.e. copies of final exams, industry certification, etc).
- 4 CBF and supporting documentation must be mailed or delivered to AACTP office at The University of Akron, Akron, OH 44325-6001

Student Responsibilities

- 1 Apply and be accepted to UA.
- 2 Successfully meet criteria for credit as indicated in the CBA.
- 3 Graduate from high school.
- 4 Contact AACTP at 330-972-7141 to indicate an interest in accessing credit.
- 5 Successfully enroll in and complete, a minimum of one UA credit.
- 6 Pick up paperwork from AACTP office and take it to the Office of Student Accounts in Simmons Hall for payment.

(Cost: Approximately \$25 per credit hour.)

**Students who wish to access credit available to them through a means other than Credit Banking (i.e. cosmetology students) should contact Kelly Herold at kherold@uakron.edu or 330-972-8832.*